

REGIONS HOSPITAL EMS	
POLICY/PROCEDURE: Orientation Policy – Newly Hired EMTs	Page 1 of 1
ISSUED BY: Medical Director	No. 09-104
DATE: April 1, 2009	Supersedes: No. 05-104

Purpose:

This policy is intended to provide a comprehensive orientation and evaluation of clinical skills in the newly hired EMT.

Policy:

The following minimum requirements for the newly hired EMT must be completed/verified by the individual agency's EMS director or training officer. Documentation of this orientation must be maintained by the individual services. Regions Hospital EMS reserves the right to audit these records at any time for any reason.

1. Documentation of current EMT and Healthcare Provider CPR certification
2. Review of Regions Hospital EMS Guidelines/complete guideline exam.
3. Review of exposure control plan with service infection control officer
4. Review of the Metro Region MCI bag
5. Form/Procedure review:
 - A. Infectious Disease Exposure Report Form
 - B. DNR Guideline
 - C. EMS Quality Improvement Form
6. Knowledge and skills evaluation:
 - A. Trauma assessment/management including long spine boards and traction splint
 - B. Cardiac arrest assessment/management including CPR and AED
 - C. Airway management including Combitube and the King LTS-D.
 - D. IV/IO and/or medication administration specific to your service.
7. Optional – MRCC observance